“We acknowledge that the fees committee does not award actual dollars, but rather a penny fee that earns dollars based upon student enrollment levels. Any differences between anticipated and actual income resulting from changes in enrollment are the responsibility of the student organization, not of the fees committee.”

Mithun Suresh

Lilian Msambichaka

Preparer’s Name Here

Co-Preparer’s Name Here

Is your organization an IRS 501 (c)(3) not-for-profit? Yes______ No ____ X____

If yes, please provide proof of your organization’s 501(c)(3) status.

Funds are being requested for (check all that apply):

General Operating Support: X Start-Up Costs: 

Project / Program Support: X Technical Assistance: 

Budget

Dollar Amount Requested $ 14,770.00

Total Annual Organization Budget $ 22,620.00

Total Project Budget (apart from General Operating) $ 21,370.00
Section 1: Narrative

Please use the following guidelines to provide a description of your organization:

- Brief summary of organization history, including date of establishment
- Organization mission / vision statements, inclusive of organizational goals
- Describe your organization’s relationship with organizations of like mission
- Illustrate the need for your organization within the university community, inclusive of how your organization meets this need
- Detail the student benefit derived from your organization, whether or not students utilize services
- Describe student involvement within your organization

Section 2: Organizational Chart

- Provide a block diagram that supplements the narrative section and details more clearly the structure of the student group. The organizational chart should provide a clear picture of the reporting structure, student involvement and programmatic areas.

Section 3: Performance Report

- Use quantitative measures to indicate the degree of use and participation of services and programs within the student group. Figures should be used to demonstrate the impact the student group has on campus life and the collegiate experience. Consider the following details:
  - Participation/attendance figures
  - Survey results
  - Number of students served

Section 4: Reserve Accounts

- Any student group reserve accounts must be listed and described. Include the following:
  - Name of the account(s)
  - Current amount in the account(s)
  - Purpose of the account(s)
  - Additional information the committee may find helpful

Section 5: Fees Request

- State the total amount of your student services fees request. Indicate whether this amount is a decrease from last year, an increase from last year, or if this is a first-time request. The Fees committee will be particularly interested in the reasoning behind a fee increase.
- Indicate at what percentage your organization will operate in the summer of 2012.
  - If your organization has an office, will it be open?
  - What programs and services will your student group offer?
  - How will students who pay Student Services Fees in the summer benefit from your organization?

Section 6: Description of Impact of a 10 Percent Reduction in Fees Request

- Indicate the impact on the student group should this request be reduced by 10 percent. Consider the programs or services that would be affected, the implications on expenditures and revenues and the management steps that would be taken
The Student National Medical Association (SNMA) is the oldest and largest medical student organization in the country that focuses on the needs of medical students of ethnic minorities. Currently, there are over 8,000 members of SNMA, which includes everyone from pre-medical students to practicing physicians. The organization was established in 1964 at Howard University and Meharry Medical College. Since then, chapters have been created at medical schools all across the country. SNMA works on programs for minority and medically underserved communities, with a particular focus on ensuring that medical education is respectful and responsive to multicultural populations and working with minority students to help them enroll in medical school.

The mission statement of the University of Minnesota chapter of SNMA is as follows: The University of Minnesota chapter of the Student National Medical Association is committed to eliminating health disparities in our local undeserved communities through education and outreach, service, fostering a strong and passionate member base, positively representing SNMA's values, and building upon our successes for the sake of present and future generations of physicians, health providers, and patients.

SNMA frequently works with other student groups that have goals similar to our own. In doing this, we are able to combine our resources with those of other groups, thereby allowing us to be more successful in achieving our common goals. This collaboration with other groups is something that SNMA has done extensively for many years in the past, and will most likely continue for many years in the future. Examples of groups that we have worked with include Physicians for Human Rights, American Medical Student Association, Inter-professional Street Outreach Project, and the Family Medicine Interest Group. Ultimately, the activities and events that SNMA plans have an underlying goal of benefiting the university and surrounding community. Since we can usually accomplish this more successfully by working with other groups, we welcome any chance that we get to collaborate.

The Twin Cities community is a melting pot, as there are individuals from all over the world living in the region. In particular, large numbers of immigrants have arrived here from places such as Somalia, Laos, Vietnam, and Liberia. One of the important concepts in medicine is the idea that certain diseases and illnesses are endemic to certain areas of the world. As a result, due to the large numbers of immigrants in the Twin Cities, it is important for physicians that practice here to know about the diseases that are prevalent in the homelands of their patients. SNMA is one of the agents that serves to educate physicians in this matter by promoting cultural competency. By educating future physicians to be cognizant and knowledgeable about the ethnic backgrounds of their patients, this will lead to an improvement in the quality of health care that is provided. In addition to physicians, SNMA also reaches out to patients by providing information on risk factors and practices that can lead to serious illnesses. In doing this, patients are able to take the necessary measures and actions in order to protect themselves and improve their quality of life. Specifically, patients that are frequent targets are those that are from minority communities, as they often are medically underserved and greatly affected by health disparities. This university's chapter of SNMA hosts a variety of activities and events that serve to address these needs (events described in more detail in section 3). On a broader scale, programs operated by SNMA nationally include organ donation, smoking cessation, and mental health awareness.

There are many ways in which students benefit via SNMA. The events conducted by SNMA are almost always planned and executed by students (both SNMA members and non-members that are participating in the events). This provides students with excellent opportunities to hone their leadership and organization skills. As discussed, since the events often focus on cultural and ethnic competency, they are educational for students as well, as these events provide students with the chance to learn about the different minority groups in the Twin Cities. Furthermore, since one of the
goals of SNMA is to assist minority students in enrolling in medical school, many pre-medical students at this university receive guidance and advice from SNMA members on the medical school application process. Even for students that do not utilize the services or participate in the events offered by SNMA, they still benefit from our organization. The reason for this is that these individuals are also members of the university and surrounding community. Since our events are designed to benefit the community, then these “non-utilizers” also benefit simply by being members of the community.

SNMA is operated by students in the medical school at this university. The day-to-day business of the group is conducted by the SNMA Board, which consists of 12 officers. In addition to the officers, there are 68 members of SNMA. Along with the officers, the members frequently assist in planning and leading the various activities and events of our chapter. Pre-medical students are actively involved with our chapter, as many current SNMA members serve as mentors and resources for these individuals as they apply to medical school. Additionally, students that are not members of SNMA are always welcome to participate in our events. In fact, most of our events have a significant number of student participants that are not members.

Section 2: Organizational Chart

Descriptions of the 12 different officer positions are given below.

President-Conducts chapter meetings, representative of the chapter at SNMA regional and national conferences.
Vice President-Substitutes for the president whenever necessary, plans and executes the annual pre-medical forum.
Treasurer-Responsible for the financial transactions of the chapter, maintains financial records of the chapter.
Secretary-Makes location arrangements for the chapter meetings and events, completes chapter paperwork.
MAPS Liaison-Coordinates activities and arrangements between MAPS (a pre-medical student group at this university for minority students) and SNMA.
Mentoring Chair-Runs the mentoring program offered by SNMA (pairs pre-medical students with medical students that are willing to serve as mentors).
Community Service Chair-Organizes and leads many of the community service and outreach activities performed by SNMA.
Social Chair-Organizes and leads many of the social activities hosted by SNMA.
Historian-Maintains records and takes pictures at the chapter’s events.
Webmaster-Creates the chapter's website and maintains it by updating it as necessary in order to make sure it has current information.

The organization chart illustrates the structure of the chapter.
Co-Presidents:
Eduardo Medina
Kathy Mahan

Co-Vice Presidents:
Fernando Ortiz
Tricia Bautista

Secretary:
Mithun Suresh

Community Service Chair:
Razaan Yassin

Treasurer
Lilian Msambichaka

Mentoring Chair:
Nick Dahl

Webmaster:
Anthony Williams

MAPS Liaison:
Bisi Lashore

Social Chair:
Maarya Pasha

Historian:
Phayvahn
Phithaksounthone

Non-members who participate in events:
- Pre-medical students
- Non-member medical students
- Community members

General Members
The chapter currently has 65 members on record and 336 individuals on the group's e-mail listserv. In general, chapter events and activities are open to all students (both members and non-members) and members of the community (i.e. non-students).

### Completed Events

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Number of Participants (Estimated)</th>
<th>Description of Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/05/10</td>
<td>SNMA Board Retreat</td>
<td>12 Students</td>
<td>The SNMA officers began making plans for many of the events in the 2010-2011 school year.</td>
</tr>
<tr>
<td>07/31/10</td>
<td>Welcome Event</td>
<td>50 Students</td>
<td>SNMA and the Medical School Office of Minority Affairs and Diversity hosted bowling at Goldy's Gameroom for incoming minority medical students.</td>
</tr>
<tr>
<td>08/06/10</td>
<td>White Coat Ceremony Dinner</td>
<td>25 Students</td>
<td>SNMA hosted a dinner at U Garden after the White Coat Ceremony (a welcoming celebration into medical school) for students that did not have relatives in attendance at the ceremony.</td>
</tr>
<tr>
<td>08/09/10</td>
<td>SNMA Welcome Lunch Lecture</td>
<td>150 Students</td>
<td>A lecture was held during the lunch hour that introduced our organization to incoming medical students and provided them with information about our upcoming events. Lunch was provided at the lecture.</td>
</tr>
<tr>
<td>08/25/10</td>
<td>Celebrate U! Event</td>
<td>5 Students, 40 Community Members</td>
<td>SNMA performed blood pressure screenings for attendees at the Celebrate U! event at Northrop Auditorium.</td>
</tr>
<tr>
<td>09/06/10</td>
<td>SNMA State Fair Blood Pressure Screenings and Bone Marrow Donor Recruitment</td>
<td>30 Students, 300 Community Members</td>
<td>Free blood pressure screenings were given to attendees at the state fair. Attendees were also recruited to join the registry of bone marrow donors. SNMA had a table at the medical school activities fair. There, medical students could learn about the chapter and the events it hosts.</td>
</tr>
<tr>
<td>09/10/10</td>
<td>Activities Fair</td>
<td>100 Students</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Event Description</td>
<td>Attendance</td>
<td>Description</td>
</tr>
<tr>
<td>------------</td>
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</tr>
<tr>
<td>09/21/10</td>
<td>September General Body Meeting</td>
<td>80 Students</td>
<td>This was SNMA's monthly meeting for individuals to learn about the chapter's upcoming activities.</td>
</tr>
<tr>
<td>Early Sept</td>
<td>Empowering Multicultural Students for Careers in Medicine Seminar</td>
<td>40 Students, 10 Community Members</td>
<td>This is a seminar series hosted by the Medical School Office of Minority Affairs and Diversity that provides pre-medical students with information on applying to medical school. SNMA members and other medical students served as speakers and panelists at some of the meetings.</td>
</tr>
<tr>
<td>10/18/10</td>
<td>MAPS Medical Student Panel</td>
<td>20 Students</td>
<td>SNMA members served as panelists and answered questions about medical school at one of the meetings of MAPS.</td>
</tr>
<tr>
<td>10/18/10</td>
<td>October General Body Meeting</td>
<td>60 Students</td>
<td>This was SNMA's monthly meeting for individuals to learn about the chapter's upcoming activities.</td>
</tr>
<tr>
<td>10/25/10</td>
<td>Election and Health Care Reform Lecture</td>
<td>30 Students</td>
<td>A lecture given by a local physician described in detail the candidates' stances on health care reform. SNMA co-hosted this event along with Physicians for a National Health Program. Dinner was provided to attendees.</td>
</tr>
<tr>
<td>11/08/10 to 11/22/10</td>
<td>Mega-Drive to collect food, toiletries, and clothing</td>
<td>170 Students</td>
<td>SNMA, ISTOP, FMIG, and the Center for Health Interprofessional Programs held a drive in the medical school to collect various items for local charities.</td>
</tr>
<tr>
<td>11/15/10</td>
<td>Mentoring Program Kick-Off Dinner</td>
<td>100 Students (50 mentor-mentee pairs)</td>
<td>SNMA runs a mentoring program where medical students are matched with pre-medical students to act as mentors. The mentors serve as a resource for information about a career in medicine and the medical school application process.</td>
</tr>
<tr>
<td>11/23/10</td>
<td>November General Body Meeting</td>
<td>60 Students</td>
<td>This was SNMA's monthly meeting for individuals to learn about the chapter's upcoming activities.</td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
<td>Number of Participants (Projected)</td>
<td>Description of Event</td>
</tr>
<tr>
<td>------------</td>
<td>--------------------------------------------</td>
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<td>-----------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>01/10/11</td>
<td>January General Body Meeting</td>
<td>60 Students</td>
<td>This is SNMA's monthly meeting for individuals to learn about the chapter's upcoming activities.</td>
</tr>
<tr>
<td>01/15/11</td>
<td>Science Museum: African Americans in Science</td>
<td>5 Students, 100 Community Members</td>
<td>SNMA operates a table where individuals can see pathology specimens, learn how to use various medical tools, and answer questions about careers in health care.</td>
</tr>
<tr>
<td>01/22/11</td>
<td>Science Museum: Native Americans in Science</td>
<td>5 Students, 100 Community Members</td>
<td>SNMA operates a table where individuals can see pathology specimens, learn how to use various medical tools, and answer questions about careers in health care.</td>
</tr>
<tr>
<td>01/28/11-01/30/11</td>
<td>SNMA Region II Conference</td>
<td>17 Students</td>
<td>This is the annual conference attended by members from SNMA chapters all over Region II (the Midwest). This year’s conference is in Chicago. At the conference, attendees have the chance to network with other chapters and attend several seminars on topics ranging from patient care to health care reform.</td>
</tr>
<tr>
<td>01/29/11</td>
<td>Science Museum: Latinos and Hispanics in Science</td>
<td>5 Students, 100 Community Members</td>
<td>SNMA operates a table where individuals can see pathology specimens, learn how to use various medical tools, and answer questions about careers in health care.</td>
</tr>
<tr>
<td>Early February 2011</td>
<td>Speed Dating</td>
<td>75 Students</td>
<td>This is a fundraiser for SNMA where individuals from the different graduate schools at this university (law, business, pharmacy, etc.) are invited to meet and mingle with each other.</td>
</tr>
<tr>
<td>Late February 2011</td>
<td>Doctor Auction</td>
<td>50 Students</td>
<td>This is a fundraiser where students can bid to spend time with certain doctors. Auction items include shadowing doctors, being treated to lunch/dinner by a doctor, invitation to a sporting event where the</td>
</tr>
<tr>
<td>Date</td>
<td>Event Description</td>
<td>Participants</td>
<td>Details</td>
</tr>
<tr>
<td>-----------------------</td>
<td>--------------------------------------------------------</td>
<td>-------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Late February 2011</td>
<td>February General Body Meeting</td>
<td>60 Students</td>
<td>This is SNMA's monthly meeting for individuals to learn about the chapter's upcoming activities.</td>
</tr>
<tr>
<td>03/05/11</td>
<td>SNMA Health Fair</td>
<td>100 Students, 500 Community Members</td>
<td>Free glucose testing, blood pressure testing, cholesterol screening, vision screening, lung function assessment, physician consultations, and information on health care programs will be offered. This is SNMA's largest event of the year.</td>
</tr>
<tr>
<td>Middle March 2011</td>
<td>March General Body Meeting</td>
<td>60 Students</td>
<td>This is SNMA's monthly meeting for individuals to learn about the chapter's upcoming activities.</td>
</tr>
<tr>
<td>Late March 2011</td>
<td>Cultural Competency Series</td>
<td>70 Students per lecture, 210 to 280 Students for all lectures</td>
<td>This series will consist of 3 or 4 lectures on topics related to how health care should be approached when dealing with multicultural individuals.</td>
</tr>
<tr>
<td>Early April 2011</td>
<td>April General Body Meeting</td>
<td>60 Students</td>
<td>This is SNMA's monthly meeting for individuals to learn about the chapter's upcoming activities.</td>
</tr>
<tr>
<td>Early April 2011</td>
<td>Mentoring Program Closing Dinner</td>
<td>100 Students</td>
<td>This dinner marks the end of the mentoring program for the year.</td>
</tr>
<tr>
<td>Middle April 2011</td>
<td>Pre-medical Forum</td>
<td>120 Students, 10 Community Members</td>
<td>This is a conference hosted by SNMA that is open to all pre-medical students. Attendees have the chance to learn about careers in medicine and the medical school application process. We are also planning on inviting some middle school students that interested in medicine to attend the forum.</td>
</tr>
<tr>
<td>04/20/11-04/24/11</td>
<td>Annual Medical Education Conference</td>
<td>10 Students</td>
<td>This is the annual conference attended by members from SNMA chapters all over the country. This year’s conference is in Indianapolis. At the conference, attendees have the chance to network with other chapters and attend several seminars on topics ranging from patient...</td>
</tr>
</tbody>
</table>
Early May 2011  |  The Gathering  |  50 Students, 50 Community Members  |  This is a celebration event for the graduating medical students. The event is hosted by SNMA and the Medical School Office of Minority Affairs and Diversity.

Middle June 2011  |  Juneteenth Festival Bone Marrow Drive  |  10 Students, 100 Community Members  |  SNMA recruits attendees at the Minneapolis Juneteenth Festival to become bone marrow donors. In particular, minority donors are targeted. SNMA works with the National Marrow Donor Program for this event.

Rather than formal surveys, our chapter generally solicits oral feedback and comments from students and community members that attend our events. Each year, there is a transition period for the leadership, as the new officers are able to work with the current officers before they relinquish their positions. During this time, these comments and ideas for improvement are passed along to the new officers. These officers are then able to use these comments while planning and preparing the activities for next year. For the 2010-2011 school year, the current officers received feedback from the 2009-2010 officers via this method. Then, this feedback was used while planning the events at the SNMA Board Retreat on 6/5/10.

Section 4: Reserve Accounts

The name of the account is Student National Medical Association Small Business Checking.

The current amount in the account is $6529.94

The purpose of this account is that it is the main disbursement account for all chapter banking transactions.

This is a non-interest bearing account and our primary operating account. The current balance includes not only student services grant funds but also our own fundraising efforts and external contributions.

Section 5: Fees Request

We are requesting $14,770.00. This is a slight decrease from last year’s request. The decrease is not due to a decline in programs. Rather, we are trying to maximize the funds we have and have taken on programs where members volunteer their time and skills which has helped contain the costs.

We anticipate that about 80%-90% of SNMA will be operating in the summer of 2012.

Our group has an office that is only used for storing supplies and materials. It will not be open during the summer, but if individuals need to get something from the office, they can contact the chapter co-presidents, as they have the keys to the office. Even during the school year, the office operates in this manner; it is not staffed by anyone, as it is simply used for storage.
Tentatively, our group plans to partake in the following events and programs in the summer of 2012:

- Juneteenth Festival Bone Marrow Drive
- SNMA Board Retreat
- Welcome Event
- White Coat Ceremony Dinner
- SNMA Welcome Lunch Lecture
- SNMA State Fair Blood Pressure Screenings

Students paying the student services fees can benefit from this group in the following ways. Students can perform community service by working with us at the Juneteenth Festival as we try to recruit bone marrow donors, and at the state fair as we provide blood pressure screenings. With activities such as the Welcome Event and White Coat Ceremony Dinner, these events benefit incoming medical students by allowing them to become more familiar with the campus and meet their fellow classmates before the start of classes. The welcome and informational lecture about SNMA will benefit the new medical students, as they will have the chance to learn about our organization and the events and activities that we have planned for the year. Also, the summer retreat will be beneficial to students that attend because it will be a great opportunity for them to hone their planning, organization, and brainstorming skills.

Section 6: Description of Impact of a 10 Percent Reduction in Fees Request

Over the years, we have engaged in a wide variety of different fundraising endeavors, including grants (both within and outside the university), auctions, and social events. Although we have also managed to be heavily involved in community service, we think that if we did not have to spend as much time fundraising, we could have an even larger impact on the community. That is, the time that we spend fundraising could be spent on more and better community service events and activities.

With a 10% reduction in the request, one of the first effects is that we would try to devote some additional time to fundraising. In doing this, the goal would be to raise enough money to cover the lost 10%. If we cannot raise enough, then some of our events and activities will not be held. The first events to be dropped are attendance at the Annual Medical Education Conference, lunch lectures, and kick-off/closing dinners for the mentoring program. The next set of events to be dropped would be the general body meetings. As a last resort, cuts would be made to the budgets for the pre-medical forum and health fair. These latter two are our group's biggest events, so we would strongly prefer to not have to drop these events or cut their budgets. Moreover, we often initiate new events or projects throughout the school year. However, a 10% reduction in the request would likely prevent us from hosting these new events and activities.